

**TITLE IV, PART A
STUDENT SUPPORT AND ACADEMIC ENRICHMENT GRANT**

**COORDINATOR'S VIRTUAL MEETING
AUGUST 4, 2021**

Prevention and Support Services
Alabama State Department of Education

AGENDA

What is Title IV, Part A?

Steps to Complete the
Application in eGAP

Discuss the Revised Forms for
FY 2022

Committee Members will Showcase
Information

Questions and Answers?



WHAT IS TITLE IV, PART A?

- *Every Student Succeeds Act* established Title IV, Part A, Student Support and Academic Enrichment (Title IV, Part A) program as one of the provisions to support students' successes.
 - This program is intended to help meet these goals by increasing the capacity of State educational agencies, local educational agencies, schools, and local communities to:
 - 1) provide all students with access to a well-rounded education.
 - 2) improve school conditions for student learning.
 - 3) improve the use of technology in order to improve the academic achievement and digital literacy of all students.
- (ESSA section 4101)



WELL-ROUNDED EDUCATION

- College and Career Readiness
- Accelerated Learning
- STEM



SAFE AND HEALTHY STUDENT

- Dropout Prevention
- Bullying or Harassment Prevention
- Suicide Prevention
- Establishing Community Partnerships



EFFECTIVE USE OF TECHNOLOGY

- High Quality Professional Development to Personalize Learning and Academic Achievement
- Building Technological Capacity and Infrastructure



THERE ARE 2 DIFFERENT GRANT AWARD REQUIREMENTS

- Under \$30,000
- Over \$30,000



GRANT AWARDS UNDER \$30,000

- Advisory Council
- Goals and Objectives
- Budget Detail Forms
- Assurances



GRANT AWARDS UNDER \$30,000

- May be spent for Well-Rounded Education or Safe and Healthy Student
- There is a 15% cap for Technology
- There is a 2% cap for Indirect Cost



GRANT AWARDS OVER \$30,000 REQUIREMENTS

- Advisory Council
- Needs Assessment
- Goals and Objectives
- Budget Detail Forms
- Assurances



GRANT AWARDS OVER \$30,000 REQUIREMENTS

- ✓ **At least 20% must be budgeted for Well-Rounded Education**
- ✓ **At least 20% must be budgeted for Safe and Healthy Students**
- ✓ **A portion must be budgeted to support the Effective Use of Technology**
- ✓ **A NEEDS ASSESSMENT is required for ALL awards over \$30,000**



AWARDS OVER \$30,000

GRANT AWARD

\$48,431.00

20%	9,686.20
15%	7,264.65
2%	968.62

- **20% Must be spent for Well-Rounded Education and Safe and Healthy Student**
- **A portion must be spent on The Effective Use of Technology**



The eGAP Program



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Title IV, Part A

Funding Application Section Budget Grid



Budget Grid

	SALARIES (010 - 199)	EMPLOYEE BENEFITS (200 - 299)	PURCHASED SERVICES (300 - 399)	MATERIALS + SUPPLIES (400 - 499)	CAPITAL OUTLAY (500 - 599)	OTHER OBJECTS (600 - 899)	INDIRECT COSTS (910)	FUND TRANSFERS (920 - 929)	OTHER FUND USES (931 - 999)	TOTAL
INSTRUCTION (1100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ATTENDANCE SERVICES (2110)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GUIDANCE AND COUNSELING SERVICES (2120)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TESTING SERVICES (2130)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HEALTH SERVICES (2140)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SOCIAL SERVICES (2150)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WORK STUDY SERVICES (2160)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PSYCHOLOGICAL SERVICES (2170)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPEECH PATHOLOGY AND AUDIOLOGY SERVICES (2180)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER STUDENT SUPPORT SERVICES (2190)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSTRUCTIONAL IMPROVEMENT AND CURRICULUM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSTRUCTIONAL STAFF DEVELOPMENT SERVICES (2215)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EDUCATIONAL MEDIA SERVICES (2220)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INSTRUCTIONAL STAFF SERVICES (2290)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL ADMINISTRATIVE (2300-2399)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SALARIES (010 - 199)	EMPLOYEE BENEFITS (200 - 299)	PURCHASED SERVICES (300 - 399)	MATERIALS + SUPPLIES (400 - 499)	CAPITAL OUTLAY (500 - 599)	OTHER OBJECTS (600 - 899)	INDIRECT COSTS (910)	FUND TRANSFERS (920 - 929)	OTHER FUND USES (931 - 999)	TOTAL

These are not allowable
expenses under Title IV,
Part A



Budget Grid

	Salaries (010 - 199)	Employee Benefits (200 - 299)	Purchased Services (300 - 399)	Materials + Supplies (400 - 499)	Capital Outlay (500 - 599)	Other Objects (600 - 899)	Indirect Costs (910)	Fund Transfers (920 - 929)	Other Fund Uses (931 - 999)	Total	
Security Services (3100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Security Services (3100)
Operations and Maintenance (3200-3900)	←									0.00	Operations and Maintenance (3200-3900)
Student Transportation (4100-4199)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Student Transportation (4100-4199)
Food Services (4200-4299)	←									0.00	Food Services (4200-4299)
General Administrative (6000-6999)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	General Administrative (6000-6999)
Capital Outlay - Real Property (7000-7999)	←									0.00	Capital Outlay - Real Property (7000-7999)
Debt Service - Long Term (8000-8999)	←									0.00	Debt Service - Long Term (8000-8999)
Adult Education (9110)	←									0.00	Adult Education (9110)
Community Education (9120)	0.00	0.00	0.00	0.00				0.00	0.00	0.00	Community Education (9120)
Extended Day/Dependent Care (9130)	0.00	0.00	0.00	0.00				0.00	0.00	0.00	Extended Day/Dependent Care (9130)
Preschool (9140)										0.00	Preschool (9140)
Other Adult/Continuing Education Programs (9150-9199)	←									0.00	Other Adult/Continuing Education Programs (9150-9199)
NonPublic School Programs (9200)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NonPublic School Programs (9200)
Community Services (9300-9399)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Community Services (9300-9399)
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Total
Adjusted Allocation										0.00	
Remaining										0.00	

These are not allowable expenses under Title IV, A



TITLE IV, PART A

Funding Application Section

Budget Details Page



TITLE IV,A BUDGET DETAILS PAGE

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Title IV, Part A - Budget Details

Go To ▶

Personnel

PERSONNEL	
<input type="checkbox"/>	Alternative Education Program Staff
<input type="checkbox"/>	Health Services - Nurse
<input type="checkbox"/>	Psychological Services Staff
<input type="checkbox"/>	Other Student Services Mentors/Aides
<input type="checkbox"/>	School Resource Officer
<input type="checkbox"/>	Administrative Director/Asst. Director
<input type="checkbox"/>	Community Education Staff
<input type="checkbox"/>	After School Teacher
	Other: <input type="text"/>

- Personnel equal the (whole) number of people employed in the specific positions listed.
- For Title IV, Part A check those personnel budgeted to receive salaries.
- The grant allows for NO MORE THAN 2% of the LEA allocation to be used for direct administrative costs.



PERSONNEL

	SALARIES (010 - 199)	EMPLOYEE	PURCHASED	MATERIALS +	CAPITAL	OTHER	INDIRECT			
INSTRUCTION (1100)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ATTENDANCE SERVICES (2110)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GUIDANCE AND COUNSELING SERVICES (2120)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TESTING SERVICES (2130)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HEALTH SERVICES (2140)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Salaries should be budgeted under the appropriate category.

Goals and Objectives

Use the chart provided and information from your needs assessment to list the LEA's measurable goals.

Measurable Goals	Objective	Activities	Intended Outcome

The employee should be listed under activities.

System Name _____
Coordinator Name _____

State Department of Education
Prevention and Support Services
August 2017

Budget Details

In the space below, list each expenditure associated with this application/program. Please provide job description(s) of any personnel who have any or all of the following funds.

Please include the job description.



BUDGET DETAIL PAGE

FTEs	
FTEs PAID WITH TITLE IV-A FUN	
<input type="checkbox"/>	Alternative Education Program Staff
<input type="checkbox"/>	Health Services - Nurse
<input type="checkbox"/>	Psychological Services Staff
<input type="checkbox"/>	Special Area Teacher
<input type="checkbox"/>	Core Teacher
<input type="checkbox"/>	Community Education Staff
<input type="checkbox"/>	Other: <input type="text"/>
<input type="checkbox"/>	Administrative Director/Asst. Director
<input type="checkbox"/>	After School Teacher

FTEs (full time equivalent) can represent a percentage of an employee's time (.25 of a School Nurse)



BUDGET DETAILS PAGE

What kind of reports were used to determine the LEAs needs?

NEEDS ASSESSMENT OF OBJECTIVE DATA (SELECT AT LEAST TWO)	
<input type="checkbox"/> Juvenile Court Statistical Report	<input type="checkbox"/> Kids Count Data Book
<input type="checkbox"/> LEA Achievement Records	<input type="checkbox"/> LEA Attendance Report(s)
<input type="checkbox"/> LEA Dropout Report(s)	<input type="checkbox"/> LEA Retention Report(s)
<input type="checkbox"/> Dual Enrollment Records	<input type="checkbox"/> Police Report(s)
<input type="checkbox"/> AP Exam	<input type="checkbox"/> Student Incident Report (SIR)
<input type="checkbox"/> System Report Card	<input type="checkbox"/> Locally administered scientifically based research curriculum pretest (s)/posttest(s) and analysis. Complete box below.
<input type="checkbox"/> Other: <input type="text"/>	
PARTICIPANTS IN CONDUCTING NEEDS ASSESSMENT OF OBJECTIVE DATA (SELECT AT LEAST TWO)	
<input type="checkbox"/> Advisory Council	<input type="checkbox"/> Central Office Personnel
<input type="checkbox"/> Community Member(s)	<input type="checkbox"/> Individual School Faculty/Staff
<input type="checkbox"/> Law Enforcement Personnel	<input type="checkbox"/> Parent(s)/Guardian(s)
<input type="checkbox"/> School Administrator(s)	<input type="checkbox"/> School Counselor(s)
<input type="checkbox"/> School Nurse(s)	<input type="checkbox"/> School Resource Officer(s)
<input type="checkbox"/> Local Government Representative	<input type="checkbox"/> Student
<input type="checkbox"/> Other: <input type="text"/>	

Who participated in the Needs Assessments?



BUDGET DETAILS PAGE

WELL-ROUNDED EDUCATIONAL OPPORTUNITIES	
<input type="checkbox"/>	Improving access to foreign language instruction, arts, and music education.
<input type="checkbox"/>	Supporting college and career counseling, including providing information on opportunities for financial aid through the early FAFSA.
<input type="checkbox"/>	Providing programming to improve instruction in science, technology, engineering and mathematics (STEM), including computer science, and increasing access subjects for underrepresented groups.
<input type="checkbox"/>	Promoting access to accelerated learning opportunities including Advanced Placement (AP) and International Baccalaureate (IB) programs, dual or concurrent enrollment programs and early college high school.
<input type="checkbox"/>	Strengthening instruction in American history, civics, economics, geography, and environmental education.
SAFE AND HEALTHY STUDENTS	
<input type="checkbox"/>	Promoting community and parent involvement in schools.
<input type="checkbox"/>	Providing school-based mental health services and counseling.
<input type="checkbox"/>	Promoting supportive school climates to reduce the use of exclusionary discipline and promoting supportive school discipline.
<input type="checkbox"/>	Establishing or improving dropout prevention.
<input type="checkbox"/>	Supporting re-entry programs and transition services for justice-involved youth.
<input type="checkbox"/>	Implementing programs that support a healthy, active lifestyle (nutritional and physical education).
<input type="checkbox"/>	Implementing systems and practices to prevent bullying and harassment.
<input type="checkbox"/>	Developing relationship building skills to help improve safety through the recognition and prevention of coercion, violence, or abuse.
<input type="checkbox"/>	Establishing community partnerships.
EFFECTIVE USE OF TECHNOLOGY	
<input type="checkbox"/>	Supporting high-quality professional development for educators, school leaders, and administrators to personalize learning and improve academic achievement.
<input type="checkbox"/>	Building technological capacity and infrastructure.
<input type="checkbox"/>	Carrying out innovative blended learning projects.
<input type="checkbox"/>	Providing students in rural, remote, and underserved areas with the resources to benefit from high-quality digital learning opportunities.
<input type="checkbox"/>	Delivering specialized or rigorous academic courses and curricula using technology, including digital learning technologies and assistive technology.

Please make sure the appropriate boxes are checked.

You must include a goal and objective for these areas.



BUDGET DETAILS PAGE

PARENT/COMMUNITY INVOLVEMENT ACTIVITIES	
<input type="checkbox"/>	Education that assists families in setting clear expectations for student learning.
<input type="checkbox"/>	Community-wide planning and organization to improve student outcome.
SAFETY AND SECURITY ACTIVITIES	
<input type="checkbox"/>	Acquiring and installing safety-related equipment and technologies.
<input type="checkbox"/>	Reporting criminal offenses committed on school property.
<input type="checkbox"/>	Developing and implementing comprehensive school security plans.
<input type="checkbox"/>	Supporting safe zones of passage.
<input type="checkbox"/>	Hiring and mandatory training of school security personnel, including school resource officers.
<input type="checkbox"/>	Establishing and maintaining a school safety hotline.
View Requirements Sheet	
EVALUATION (SELECT AT LEAST TWO)	
<input type="checkbox"/>	Accountability assessment used in the success of Title IV, Part A programs.
<input type="checkbox"/>	Assessment of the impact of professional development on Title IV, Part A programs.
<input type="checkbox"/>	Comparison of outcomes related to goals for the past two school years using identified measurement data sources at the LEA, State, and Federal level.
<input type="checkbox"/>	Pre and post assessments of scientifically based research program participants.
<input type="checkbox"/>	Cross sectional data collection of outcome measures.
<input type="checkbox"/>	Other: <input type="text"/>

- If budgeting funds in these areas, the Goals and Objective should be addressed under Safe and Healthy Student category.
- Please indicate how you will evaluate your program.



BUDGET DETAILS PAGE

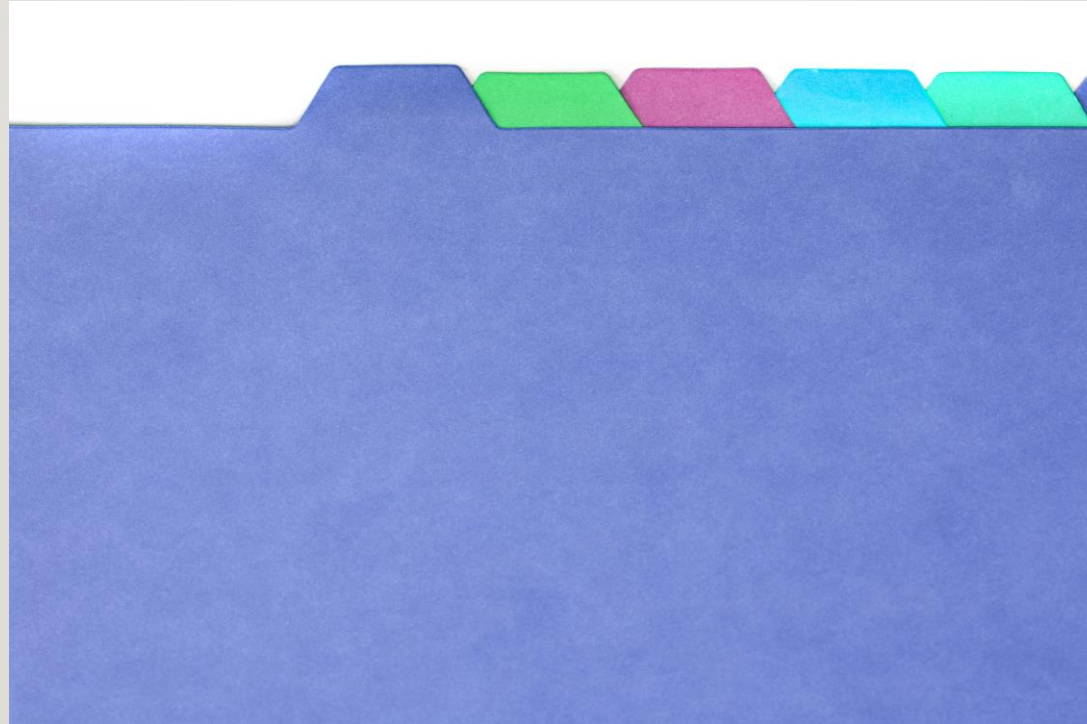
INDICATE THE METHODS USED BY THE LEA TO ENSURE PARENTAL INPUT IN THE DEVELOPMENT, APPLICATION, AND EVALUATION OF THIS PROGRAM (SELECT AT LEAST TWO)	
<input type="checkbox"/>	Parent/guardian member on advisory council.
<input type="checkbox"/>	Brochure(s) distributed to parents/guardians and the community.
<input type="checkbox"/>	Conduct parent/guardian surveys.
<input type="checkbox"/>	Presentation(s) at public community events.
<input type="checkbox"/>	Presentation(s) at PTA meetings.
<input type="checkbox"/>	Presentation(s) at School Board meetings.
<input type="checkbox"/>	Regular parent/guardian newsletter.
<input type="checkbox"/>	Workshop(s) for parents/guardians.
<input type="checkbox"/>	Other: <input type="text"/>
EVALUATION METHODS TO BE USED FOR PUBLICLY REPORTING LEA PROGRESS TOWARD ATTAINING ITS GOALS AND OBJECTIVES (SELECT AT LEAST TWO)	
<input type="checkbox"/>	Newspapers
<input type="checkbox"/>	Radio/Television
<input type="checkbox"/>	System-Wide Newsletters
<input type="checkbox"/>	Other: <input type="text"/>
<input type="checkbox"/>	PTA Meetings
<input type="checkbox"/>	School Board Meetings
<input type="checkbox"/>	System Web Site
SYSTEM PLAN ITEMS RELATED BY FISCAL RESOURCE	
Expand All Collapse All	
There are currently no Goal or Action Step items associated with this Grant.	

Parental Involvement


Publicly Reporting



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Title IV, Part A - Fiscal Year 2019 (Rev 0)


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FUNDING APPLICATION



Alabama State Department of Education




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






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*** = Required**

RELATED DOCUMENTS	
	TYPE
 	*Advisory Sign-In Sheets
 	Needs Assessment
 	*Goals and Objectives
 	*Budget Details
 	*Assurances

Grant Awards \$30,000 and over requirements

- Advisory Council
- Needs Assessments
- Goals and Objectives
- Budget Detail Form
- Assurances

A needs assessment is required for all awards if you plan to transfer funds to another title.

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ADVISORY COUNCIL

System Name _____
Coordinator Name _____

State Department of Education
Prevention and Support Services

State Department of Education
Prevention and Support Services
August 2017

Note: If non-public schools are participating in the LEA's SSAE program, a representative for the non-public school(s) must be a member of the Advisory Council.

II. STAKEHOLDER COUNCIL

LEA

DATE

A. List all LEA SSAE Advisory Council members. This page is to be signed in blue ink by members present at each Council meeting.

NAME	TITLE/ POSITION	AGENCY/LEA/ ORGANIZATION	TELEPHONE NO.	SIGNATURE
	Parent			
	Student			
	Teacher (Level)			
	Teacher (Level)			
	Principal (Level)			
	Specialized Instructional Personnel			
	Department of Mental Health			
	Law Enforcement Personnel			
	Medical Profession Personnel			
	Judicial System Personnel			
	Community-Based Organization			

All Members must be included on page one.



ADVISORY COUNCIL

System Name _____
Coordinator Name _____

State Department of Education
Prevention and Support Services

State Department of Education
Prevention and Support Services
August 2017

	SSAE Coordinator			
	Advisory Council Chairperson			
	Charter School Personnel			
	Tribal Organization			

Charter School
Personnel and Tribal
Organization Personnel
are the only optional
positions when
applicable.



COMPREHENSIVE NEEDS ASSESSMENT

System Name _____
Coordinator Name _____

State Department of Education
Prevention and Support Services
August 2017

COMPREHENSIVE NEEDS ASSESSMENT (MUST BE COMPLETED BY LEAS RECEIVING \$30,000 OR MORE) FY21

A. Utilizing results of assessments or data sources to summarize the severity and magnitude of the focus areas in your schools and communities based on the following categories. Please include ALL of the data sources used to determine the greatest needs in the categories below. Once you have prioritized the needs of your LEA and/or the needs of a subset of schools within the LEA, it is time to identify existing interventions to improve and/or expand or new interventions that will help you address those needs. Evidence-based practices are more likely to improve student outcomes, but the effectiveness also depends on the local context and local capacity.

1. Provide all students with access to a well-rounded education.

☐ State Report Card ☐ Engagement Data

☐ Administrative Data

☐ Other _____

Note: Other data sources may include LEA administered surveys, interviews, or focus groups as part of a strategic plan.

- o How do strengths and gaps of identified schools stand out among the general needs of your district?
- o Based on the data, what factors may be affecting or driving needs in the area of Well-Rounded Education?
 - Among subjects that have proficiency data, in which ones are your Title IV, Part A identified schools doing well?
 - In which areas do your Title IV, Part A identified schools need support proficiency data? Are these subjects a challenge for your LEA as a whole, or are they specific to your Title IV, Part A identified schools?
 - Which subjects have limited access or enrollment for Title IV, Part identified schools? Are subjects with limited enrollment across the LEA?
 - What state or district program or policies affect school performance?

System Name _____
Coordinator Name _____

2. Improve school conditions for student learning.

☐ State Report Card

☐ Engagement Data

☐ Administrative Data

☐ Other _____

Note: Other data sources may include LEA administered surveys, interviews, or focus groups as part of a strategic plan.

- o What strengths and gaps in the area of Safe and Healthy Students stand out among your Title IV, Part A identified schools?
- o How do strengths and gaps of your Title IV, Part A identified schools stand out among the general needs of the district?
- o Based on the data, what factors may be driving or affecting needs in the area of Safe and Healthy Student among your Title IV, Part A identified schools?
 - In what aspects of Safe and Healthy are your Title IV, Part A identified schools doing well?
 - In what aspects of Safe and Healthy Students do your Title IV, Part A identified schools needs support?
 - Are there Safe and Healthy Student indicators that seem to be challenge across the LEA?
 - Who still needs to be connected to programs and interventions?
 - What community or environmental factors shape the safety and well-being of students in Title IV, Part A identified schools?

ALL AWARDS OVER
\$30,000 REQUIRES A
NEEDS ASSESSMENT
(even if you plan to
TRANSFER funds).



COMPREHENSIVE NEEDS ASSESSMENT

<p>System Name _____ Coordinator Name _____</p> <p style="text-align: right;"><small>State Department of Education Prevention and Support Services August 2017</small></p> <p>3. Improve the use of technology <u>by using</u> to improve the academic achievement and digital literacy of all students.</p> <p><input type="checkbox"/> State Report Card <input type="checkbox"/> Engagement Data</p> <p><input type="checkbox"/> Administrative Data</p> <p><input type="checkbox"/> Other _____</p> <p>Note: Other data sources may include LEA administered surveys, interviews, or focus groups as part of a strategic plan.</p> <p>o How do the strengths and gaps of your prioritized schools stand out among the general needs of your districts?</p> <p>o Based on your data, what factors may be driving or affecting needs <u>in the use of</u> Effective Use of Technology among your Title IV, Part A identified schools?</p> <ul style="list-style-type: none">• In which areas do Title IV, Part A identified schools seem to be lacking access to technology, especially when compared to the LEA on non-prioritized schools?• How does the Effective Use of Technology differ among Title IV, Part A identified schools compared to the LEA as a whole?• Are teachers at Title IV, Part A schools as well-supported in their use of technology as teachers across the whole LEA?• Which schools are not currently taking advantage of existing practices and policies?• What barriers do schools face in using technology effectively in the classroom, including assessment, personalized <u>learning</u> and blended learning?	<p>System Name _____ Coordinator Name _____</p> <p style="text-align: right;"><small>State Department of Education Prevention and Support Services August 2017</small></p> <div style="border: 1px solid black; padding: 2px;"><p>All data used to develop the needs assessment must be kept on file in the LEA. This information will be reviewed during the AFSDE compliance monitoring.</p></div> <div style="border: 1px solid black; padding: 2px;"><p>COMPREHENSIVE NEEDS ASSESSMENT (Continued)</p></div> <p>B. Indicate which individuals participate in conducting the needs assessment:</p> <table border="0" style="width: 100%;"><tr><td>____ SSAE Stakeholder Council Members</td><td>____ Parents</td></tr><tr><td>____ Community Members</td><td>____ School Administrators</td></tr><tr><td>____ Individual School Faculty/Staff</td><td>____ Central Office Personnel</td></tr><tr><td>____ Law Enforcement Personnel</td><td></td></tr><tr><td>____ Other (Please Specify) _____</td><td></td></tr><tr><td>_____</td><td></td></tr><tr><td>_____</td><td></td></tr></table> <div style="border: 1px solid black; padding: 2px;"><p>All data used to develop the needs assessment must be kept on file in the LEA. This information will be reviewed during the AFSDE compliance monitoring.</p></div>	____ SSAE Stakeholder Council Members	____ Parents	____ Community Members	____ School Administrators	____ Individual School Faculty/Staff	____ Central Office Personnel	____ Law Enforcement Personnel		____ Other (Please Specify) _____		_____		_____	
____ SSAE Stakeholder Council Members	____ Parents														
____ Community Members	____ School Administrators														
____ Individual School Faculty/Staff	____ Central Office Personnel														
____ Law Enforcement Personnel															
____ Other (Please Specify) _____															



GOALS AND OBJECTIVES

System Name _____
Coordinator Name _____

State Department of Education
Prevention and Support Services
June 21

Goals and Objectives

Use the chart provided and information from your needs assessment to list the LEA's measurable goals.

Measurable Goals	Objective	Activities	Intended Outcome	Timeline/Evaluation

Please make sure
you write SMART
Goals.



BUDGET DETAILS FORMS WITH THE NARRATIVE

Please list
expenditures and
include a job
descriptions on this
page.

System Name:		State Department of Education	
Coordinator Name		Prevention Support Services	
FY 2022 Title IV, Part A			
ent Support & Academic Enrichment C			
10/1/2021 - 9/30/2022			
Budget Details			
In the space below, list each expenditure associated with this application/program and then complete the budget pages that follow. Please provide job description(s) of any personnel who have any or all of their salary paid out of Title IV-A funds.			
Add footer			



BUDGET DETAILS FORMS WITH THE PROGRAM CODES

System Name: State Department of Education
Coordinator Name: Prevention Support Services

FY 2022 Title IV, Part A
Student Support & Academic Enrichment Grant
10/1/2021 - 9/30/2022

Fund	Proj	Obj	Description	Amount
Instruction				
1100		411	Student Classroom Supplies	
1100		414	Instructional Software	
1100		495	Non-Capitalized Computer Hardware	
1100		499	Other Non-Capitalized Equipment	
1100		311	Purchased Services - Student Educational Services	
1100		39	Transportation - Other Providers - Field Trips	
1100	###		Alternative Education Program - Staff	
1100	###	210	Alternative Education - Insurance	
1100	###	220	Alternative Education - Retirement	
1100	###	230	Alternative Education - Social Security	
1100	###	240	Alternative Education - Medicare	
1100	###	250	Alternative Education - Unemployment Compensation	
Student Support Services				
###	###		Attendance Services - Non-Instructional Software	
2110		489	Non-Instructional Supplies	
###			Guidance/Counseling - Counselor	
2120			Guidance/Counseling - Other Staff (aide)	
2120		210	Insurance	
2120		220	Retirement	
2120		230	Social Security	
2120		240	Medicare	
2120		250	Unemployment Compensation	
2120		419	Student Services - Other Instructional Supplies	
###	###		Testing - Student Services, Supplies	
###		121	Health Services - Nurse (may employ LPN - 131 obj)	
2140		210	Insurance	
2140		220	Retirement	
2140		230	Social Security	
2140		240	Medicare	
2140		250	Unemployment Compensation	
2140		489	Health Services - Supplies, Non-Instructional	
2140		326	Health Services - Purchased Health Services	
2140		328	Health Services - Drug Testing Services	
2150		122	Social Services - Social Worker	
2150			Social Services - Other Staff	
2150		210	Insurance	
2150		220	Retirement	
2150		230	Social Security	
2150		240	Medicare	
2150		250	Unemployment Compensation	

System Name: State Department of Education
Coordinator Name: Prevention Support Services

Fund	Proj	Obj	Description	Amount
###	###		Student Services - Supplies, Non-Instructional	
###			Psychological Services - Staff	
###	210		Insurance	
###			Retirement	
###			Social Security	
###			Medicare	
###			Unemployment Compensation	
###	###		Psychological Services - Supplies, Non-Instructional	
###		081	Other Student Services - Coordinator	
###	083		Other Student Services - Other Staff (Monitors/Aides)	
###	210		Insurance	
###			Retirement	
###			Social Security	
###			Medicare	
###			Unemployment Compensation	
###	419		Student Services - Other Instructional Supplies	
###	319		Student Services - Other Professional Education Services	
###	413		Student Services - Parent Instruction Supplies	
###			Student Services - Audio/Video Materials	
Instructional Staff Professional Development				
###	132		Professional Development - Stipends	
###	180		Professional Development - Substitutes	
###			Professional Development - Retirement	
###	###		Professional Development - Social Security	
###	###		Professional Development - Medicare	
###	###		Professional Development - Unemployment Compensation	
###	412		Professional Development - Staff Training Supplies	
###	312		Professional Development - Staff Educational Services	
###	381		Professional Development - Travel/Local	
###	###		Professional Development - Travel/In-State	
School Administrative Services				
###	021		School Administrator	
###	210		Insurance	
###			Retirement	
###			Social Security	
###			Medicare	
###			Unemployment Compensation	
###	412		Administrative Staff Training Supplies	
###	381		Administrative Staff - Travel/Local	
###	###		Administrative - Professional Services	
Security Services				
###	###		Surveillance Cameras	
###	###		Installation Fees	
###	###	494	Surveillance Equipment	
###	###		Recording Tapes	

System Name: State Department of Education
Coordinator Name: Prevention Support Services

Fund	Proj	Obj	Description	Amount
3100	###	343	Safety - Fencing or Alterations (Land/Building Repair)	
3100	###	368	Security - Communication Service Fees	
3100	###	178	Security Personnel (School SRO)	
3100	###	210	Insurance	
3100	###	220	Retirement	
3100	###	230	Social Security	
3100	###	240	Medicare	
3100	###	250	Unemployment Compensation	
3100	###	329	Purchased Services - Security	
Administration				
###		111	Administrative - Coordinator/Assistant Coordinator	
###		117	Administrative - Director/Assistant Director	
###		188	Administrative - Clerical	
###		210	Insurance	
###		220	Retirement	
###		230	Social Security	
###		240	Medicare	
###		250	Unemployment Compensation	
###		478	Administration - General Supplies	
###		394	Purchased Services - Printing/Binding	
###		363	Advertising	
###		910	Indirect Cost	
Other - Non-Regular Day				
3120	###		Community Education	
3130	###		Extended Day	
Transfers to Other Programs				
3910	###	924	Transfer to (list program)	
TOTAL				-

*Can expend for radios, detectors, monitors, other surveillance equipment

Note: Function/Program/Object must be provided for every expenditure.

Coding and dollar amounts must equal the budget as submitted on magnetic media.



ASSURANCES

System Name _____
Coordinator Name _____

State Department of Education
Prevention and Support Services
August 2017

XII. Assurances for FY20

The LEA assures the SDE that:

LEA or Consortium of LEAs Assurances
In accordance with *ESE4* section 4106(e) (2) and (f), an LEA or consortium of LEAs must assure in its application that it will:

Rectangular Box

1. Prioritize the distribution of funds to schools served by the LEA based on one or more of the following criteria—
A. Are among the schools with the greatest needs;
B. Have the highest percentages or numbers of children counted under section 1124(c) (*i.e.*, children counted for purposes of basic grants to LEAs under *Title I, Part A* of the *ESE4*);
C. Are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i) (*i.e.*, are among the lowest-achieving schools);
D. Are implementing targeted support and improvement plans as described in section 1111(d)(2) (*i.e.*, have consistently underperforming student subgroups); or
E. Are identified as a persistently dangerous public elementary school or secondary school under section 8352. (*ESE4* section 4106(e)(2)(A)).

2. For an LEA or consortium that receives \$30,000 or more, use—
A. Not less than 20 percent of funds to support one or more of the activities authorized under section 4107 pertaining to well-rounded educational opportunities;
B. Not less than 20 percent of funds to support one or more activities authorized under section 4108 pertaining to safe and healthy students; and
C. A portion of funds to support one or more activities authorized under section 4109(a) pertaining to the effective use of technology, including an assurance that it will not use more than 15 percent of the remaining portion for purchasing technology infrastructure as described in section 4109(b). (*ESE4* section 4106(e)(2)(C)-(E)).

3. Comply with section 8501-8504, regarding equitable participation of private school children and teachers. (*ESE4* section 4106(e)(2)(B)).

4. Complete an annual State report regarding how funds for the SSAE program are being used. (*ESE4* section 4106(e)(2)(F)).

Superintendent's Signature

The superintendent must sign the assurances.




HOW TO BUDGET CARRYOVER FUNDS?

- Budget Grid/Matrix
- Needs Assessment (if applicable)
- Goals and Objectives
- Budget Detail Forms



ADJUSTED ALLOCATIONS

 **Alabama State Department of Education**

e-GAP
ELECTRONIC GRANT APPLICATION PROCESS

Home > [Funding Applications](#) > [Funding Application Sections](#) > Allocations

Allocations

Regular Year Stop

Go To ▶

	IV-A
ORIGINAL ALLOCATION	88,461.00
INCOMING CARRYOVER	2,057.52
OUTGOING CARRYOVER	0.00
RE-ALLOCATED FUNDS	0.00
ADDITIONAL FUNDS	0.00
RELEASE FUNDS	0.00
CONSORTIUM	0.00
FORFEITED FUNDS	0.00
TOTAL ALLOCATION	90,518.52
ADJUSTED ALLOCATION	90,518.52
BUDGETED	88,461.00

Session Timeout in 00:59:32

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Carryover funds are added to the original allocation.



REQUIREMENTS FOR BUDGETING CARRYOVER FUNDS:

- Needs Assessment (All expenditures must be identified as a need by the needs assessment)
- Goal and Objectives (All expenditures must be supported by a goal and objectives)
- The budget details forms must match the revisions to the budget grid/matrix.



EQUITABLE SERVICES

School System

§019-2020 PRIVATE SCHOOL TITLE IV, PART A, EQUITABLE SERVICES

- Complete this form for each participating private school located in the LEA.
- This form must be completed by the public school official in consultation with private school officials.
- The private school administrator is required to certify this form and should add comments, if any, in item #3.

TITLE IV, PART A – GENERAL INFORMATION

#1. Private School Information			
Private School Name	Click here to enter text.	Contact Person	Click here to enter text.
Street Address	Click here to enter text.	Contact Telephone	Click here to enter text.
City/Town, Zip Code	Click here to enter text.	Contact Email	Click here to enter text.
		LEA	Click here to enter text.

#2. Equitable Services: Title IV, Part A

*Title IV, Part A
Student Support & Academic Enrichment Grant
(Insert amount from private schools in e-GAP.)*

Private School Equitable Services

A1: Total Title IV, Part A Allocation	Click here to enter text.
A2: LEA Enrollment	Click here to enter text.
A3: Participating Private Schools Enrollment	Click here to enter text.
A4: Total Enrollment (A2+A3)	Click here to enter text.
A5: Per Pupil Amount (A1 divided by A4)	Click here to enter text.

#3. Comments from Private School Officials regarding the collaboration process. (If none, please type none in the space provided.)

Click here to enter text.

Title IV, Part A, Agreement of Services

<input type="checkbox"/> YES	This affirmation confirms timely and meaningful consultation did occur for the program design and is equitable with respect to eligible private school children.
<input type="checkbox"/> NO	Timely and meaningful consultation has not occurred and/or the program design is not equitable with respect to eligible private school children.

School System Representative / Date _____ Private School Representative / Date _____

1

Add the total number of the students enrolled in the LEA and the number of private school students who live within the school zone and, divide the allocation by the number of students to get the per pupil amount. Then add the per pupil amount to get the private school total allocation.



EQUITABLE SERVICES

- Friendly County Schools 15,000 students
- Grace and Love Academy 140 students that lived within the school district
- Total Enrollment 15,140
- LEA Allocation \$260,000 ($\$260,000 / 15,140$)
- Amount per pupil \$17.17 ($\17.17×140)
- Total Private School Allocation \$2,403.80



SUPPLEMENT VERSUS SUPPLANTING

- ❑ Supplement, not supplant provisions require an LEA to use state or local funds for all services required by state law, State Board of Education (SBOE) rule, or local policy and prohibit those funds from being diverted for other purposes when federal funds are available.
- ❑ Title IV, Part A, funds
 - must supplement—add to, enhance, expand, increase, extend—the programs and services offered with state and local funds;
 - cannot be used to supplant—take the place of, replace—the state and local funds used to offer those programs and services; and
 - are expended to benefit the intended population defined in the authorizing statute, rather than being diverted to cover expenses that an LEA would have paid out of other funds in the event the federal funds were not available.



HELPFUL REMINDERS

- Convert all forms to PDFs.
- Applications will be reviewed in the order in which they are received.
- The forms have been updated for FY22 in the document library.
- Before you hire personnel and pay for any expenditures, **YOU MUST HAVE AN APPROVED APPLICATION.**



FYI

-
- 2022 LEA Allocations
 - New Advisory Council Committee for the State



OFFICE HOURS

- Office Hours will be held once a month from 1:30PM-2:30PM



RISK-BASED NEEDS ASSESSMENT

- A risk-based needs assessment will be completed after the 2021-2022 school year.
- The assessment was developed by the advisory council.



RISK-BASED NEEDS ASSESSMENT

- A new Title IV, A Coordinator
- The application was submitted more than 90 days after the due date.
- The application was returned more than 3 times due to errors.
- The LEA did not follow the requirements for awards over \$30,000.
- Less than 50% of the FY22 award was spent at the end of the fiscal year.





QUESTIONS



TITLE IV, PART A

Contacts

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334.694.4717

