

Title I, Part D, Subpart 1 Narrative

Any state agency that desires to receive funds to carry out a program must upload a Title I, Part D, Subpart 1 Narrative to the e-GAP document library. Each of the following items must be completed. Please number and complete each item in sequence. Use additional pages as necessary.

1. Describes the procedures to be used, consistent with the State Plan under Section 1111, to assess the educational needs of the children to be served under this subpart.
2. Ensures that in making services available to children and youth in adult correctional institutions, priority will be given to such children and youth who are likely to complete incarceration within a two-year period.
3. Describes the program, including a budget for the first year of the program, with annual updates to be provided to the state educational agency.
4. Describes how the program will meet the goals and objectives of the State Plan.
5. Describes how the state agency will consult with experts and provide the necessary training for appropriate staff to ensure that the planning and operation of institution-wide projects under Section 1416 are of high quality.
6. Describes how the state agency will carry out the evaluation requirements of Section 9601 and how the results of the most recent evaluation will be used to plan and improve the program.
7. Provides data showing that the state agency maintains the fiscal effort required of a local educational agency in accordance with Section 9521.
8. Describes how the program will be coordinated with other appropriate state and federal programs, such as programs under Title I of Public Law 105–220, vocational and technical education programs, state and local dropout prevention programs, and special education programs.
9. Describes how the state agency will encourage correctional facilities receiving funds under this subpart to coordinate with local educational agencies or alternative education programs attended by incarcerated children and youth prior to their incarceration to ensure that student assessments and appropriate academic records are shared jointly between the correctional facility and the local educational agency or alternative education program.
10. Describes how appropriate professional development will be provided to teachers and other staff.
11. Designates an individual in each affected correctional facility for neglected and delinquent children and youth to be responsible for issues relating to the transition of the children and youth from such facility or institution to locally operated programs.
12. Describes how the state agency will endeavor to coordinate with businesses for training and mentoring for participating children and youth.
13. Provides that the state agency will assist in locating alternative programs through which students can continue their education if the students are not returning to school after leaving the correctional facility or institution for neglected or delinquent children or youth.
14. Provides that the state agency will work with parents to secure parents' assistance in improving the educational achievement of their children and youth and preventing their children's and youth's further involvement in delinquent activities.
15. Provides that the state agency will work with children and youth with disabilities in order to meet an existing individual education program and that the agency will notify the child's or youth's local school if the child or youth is identified as in need of special education services while the child or youth is in the correctional facility or institution for neglected or delinquent children and youth and intends to return to the local school.
16. Provides that the state agency will work with children and youth who dropped out of school before entering the correctional facility or institution for neglected or delinquent children and youth to encourage the children and youth to reenter school once the term of the incarceration is completed or provide the child or youth with the skills necessary to gain employment, continue the education of the child or youth, or achieve a secondary school diploma or its recognized equivalent if the child or youth does not intend to return to school.

17. Provides that teachers and other qualified staff are trained to work with children and youth with disabilities and other students with special needs taking into consideration the unique needs of such students.
18. Describes any additional services to be provided to children and youth, such as career counseling, distance learning, and assistance in securing student loans and grants.
19. Provides that the program under this subpart will be coordinated with any programs operated under the *Juvenile Justice and Delinquency Prevention Act of 1974* (42 U.S.C. 5601 et seq.) or other comparable programs, if applicable.

Institution-wide Projects/Programs – Complete this section if it applies to your institution. A state agency that provides free, public education for children and youth in an institution for neglected or delinquent children and youth (other than an adult correctional facility) or attending a community-day program for such children or youth may use funds received under this subpart to serve all children in, and upgrade the entire educational effort of, that institution or ALSDE-approved program. The state agency must develop a comprehensive plan for that institution or program that:

1. Provides for a comprehensive assessment of the educational needs of all children and youth in the institution or program serving juveniles.
2. Provides for a comprehensive assessment of the educational needs of youth aged 20 and younger in adult facilities who are expected to complete incarceration within a two-year period.
3. Describes the steps the agency has taken, or will take, to provide all children and youth under age 21 with the opportunity to meet challenging state academic content standards and student academic achievement standards in order to improve the likelihood that the children and youth will complete secondary school, attain a secondary diploma or its recognized equivalent, and find employment after leaving the institution.
4. Describes the instructional program, pupil services, and procedures that will be used to meet the identified needs including, to the extent feasible, the provision of mentors for the children and youth.
5. Describes specifically how such funds will be used.
6. Describes the measures and procedures that will be used to assess student progress.
7. Describes how the agency has planned, and will implement and evaluate, the program in consultation with personnel providing direct instructional services and support services in institutions or community-day programs for neglected or delinquent children and youth, and with personnel from the ALSDE.
8. Includes an assurance that the state agency has provided for appropriate training for teachers and other instructional and administrative personnel to enable such teachers and personnel to carry out the project effectively.