

**TITLE II, PART A, PRIVATE SCHOOL EQUITABLE SERVICES  
EQUITABLE SERVICES IMPLEMENTATION FORM****NOTICE: As of March 2020, only electronic forms will be accepted.**

- Complete this form for each participating private school located in the LEA. (Opening in Adobe Acrobat recommended)
- This form must be completed by the public school official in consultation with private school officials.
- The private school administrator is required to certify this form and should add comments, if any, in item 9.

**TITLE II, PART A - GENERAL INFORMATION****1. Private School Information**

Private School Name	
Street Address	
City/Town and Zip Code	
Contact Person	
Contact Telephone Number	
Contact Email	
LEA	
School Year (YYYY-YYYY)	

**2. Equitable Services: Title II, Part A, Allocation - Supporting Effective Instruction**

<b>A. Number of Students</b>	
A1. LEA Enrollment from eGap	
A2. Private School Enrollment for ALL participating schools	
A3. Total Enrollment (A1 + A2)	
<b>B. Title II, Part A, Allocation</b>	
B1. Total LEA Title II Allocation from eGap	
B2. Administrative percentage reserved by LEA in eGap	
B3. Administrative costs (up to 5%) reserved at LEA (B1 x B2)	
B4. LEA Allocation minus Administrative Costs (B1 - B3)	
<b>C. Per Pupil Amount (PPA) / Total Private School Equitable Services Allocation</b>	
C1. Per Pupil Amount (PPA) (B4 divided by A3)	
C2. Total Equitable Services Allocation (A2 x C1)	
<b>D. Private School Allocation</b>	
D1. Student Enrollment at	
D2. Title II Allocation for (C1 x D1)	

**TITLE II, PART A - PROGRAM DESCRIPTIONS****3. Describe Professional Development Activities**

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**4. Check the option(s) agreed upon for Title II, Part A, services following consultation.**

<input type="checkbox"/>	Provide high-quality, evidence-based, personalized professional development to effectively integrate technology in the curricula using data to improve student achievement, engage parents, families, and community partners, as well as provide opportunities for experiential learning
<input type="checkbox"/>	Provide professional development to promote high-quality instruction and instructional leadership in science, technology, engineering, and mathematics subjects including computer science
<input type="checkbox"/>	Provide training on activities that increase the ability of teachers to effectively teach children with disabilities and/or English Learners
<input type="checkbox"/>	Provide training to support the identification of students who are gifted and talented
<input type="checkbox"/>	Provide training to support the instructional services provided by effective school library programs
<input type="checkbox"/>	Provide training to all school personnel regarding how to prevent and/or recognize sexual abuse in children
<input type="checkbox"/>	

**5. Describe criteria used to select professional development for the needs of students and teachers.**

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**6. Describe how professional development will be evaluated.**

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**7. Describe how evaluation results will be used to improve services.**

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**TITLE II, PART A - EQUITABLE SERVICES TIMELINE****8. System wide Title II, Part A, timeline of private school services for the current school year.**

Activities			
Description of Professional Development Activity	Service Provider for Professional Development	Location of Professional Development Activity	Date of Professional Development Activity

## TITLE II, PART A - MEANINGFUL CONSULTATION

Meaningful consultation is required between the local education agency and private school officials to design and develop the program services and benefits to be provided. Consultation meetings must continue throughout implementation and assessment of such services. Record of consultations such as agendas, notes, and sign-in sheets must be kept on file with the LEA and be made available upon request.

Dates of Consultation

### 9. Comments from Private School Officials regarding the collaboration process.

(If none, type "none" in the space provided.)

### Title II, Part A, Agreement of Services

YES	Timely and meaningful consultation did occur for the program design and is equitable with respect to eligible private school children, resulting in agreement between public and private school officials.
NO	Timely and meaningful consultation did <b>not</b> occur and/or the program design is <b>not equitable</b> with respect to eligible private school children.

\_\_\_\_\_ must obligate Title II funds for equitable services by the end of the service period. Any equitable service funds that have not been obligated by the determined date will be considered declined by \_\_\_\_\_ and will be utilized by the local education agency unless extenuating circumstances are identified during the consultation process.

Date Determined for Obligation of all funds: \_\_\_\_\_

\_\_\_\_\_  
School System Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Private School Representative Signature

\_\_\_\_\_  
Date

**NOTICE: Please print and sign completed forms. Electronic signatures will not be accepted.**

**NOTICE:** Extenuating circumstances identified during the consultation process may result in Carryover of Title II funds. Carryover funds should be obligated through consultation between the local education agency and private school officials.

Title II, Part A, Carryover for ESSA Well-Rounded Academy		
Extenuating Circumstance		
	Description of Services	Budgeted Amount
Carryover Allowance		
Professional Development Services		
Total Carryover Remaining		

Timely and meaningful consultation has taken place between the local education agency and private school officials to determine how Carryover funds will be obligated in a timely manner. Consultation meetings must continue through implementation and assessment of such services. Record of consultations such as agendas, notes, and sign-in sheets must be kept on file with the LEA and be made available upon request.

Dates of Consultation	
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\_\_\_\_\_  
School System Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Private School Representative Signature

\_\_\_\_\_  
Date

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